

CCA SSC Meeting Minutes

May 10th, 2017

Attendance:

- Brett Killeen
- Lucas Kurlan (member of the public)
- Karen Burrows
- Julia Yang
- Melody Li
- Bernard Steinberger
- Sam Cummings
- Mark Vanover
- Glen Ragins
- Mark Caton
- Gretchen Schultz
- Mary Christensen
- Lance Clifner
- Rachel Fu

Meeting called to order at 3:17 by Melody Li.

Changes to last meeting minutes:

- Glen Ragins motions to approve the last meeting minutes.
 - Karen Burrows seconds the motion.

Admin Report – Bernard Steinberger

Early communications from the superintendent and transparent communication were helpful regarding the suicide situation. There was a focus on grief management support. Counseling staff was sent to both Torrey Pines and Carmel Valley Middle School to ensure adequate levels of support. Communication was important to anticipate the needs of the students. Students want

time to be with each other to talk through the situation. We are having a week to focus on wellness, to ensure the student happiness and support. Wellness programs should be implemented throughout the year. We appreciate the feedback from students and staff. It helped that students were at home with the parents to get some facts about the situation. Teachers are able to assess and discuss the situation in class. If a student is showing signs of self-harm, after gathering basic facts about a student, we could refer the student to counseling and get them appropriate aid.

Comment from Mary Christensen: It would be helpful to have talking points at home to discuss this topic of mental health.

Comment from Mark Vanover: From a teacher's standpoint, it is helpful to understand the situation and have the appropriate information. It is also important to make sure that teachers are discussing correct information and not just gossip.

At the moment, the priority is to have the correct support for grief. At Torrey Pines, there is daily briefings on how to handle the situation.

We had the late start today and AP Testing this week. This morning, we organized the master schedule. The schedule is based upon the tallies of student signing up for classes. Because we're growing as our school, we are in a position of hiring for that growth. We have some upcoming interviews to ensure that we have the staff for those students. We'll be growing by a couple hundred more, taking into consideration students dropping out. At the end, Torrey Pines should be greater than CCA because they have a greater capacity for students.

Next week is Spirit Week. On Monday we have our Dollars for Scholars. Senior Night is on Wednesday. Crystal Apple is on Thursday. Dance Performance, Rupert Awards, and the Pep Rally is on Friday. Prom is on Saturday. We are also in the process of planning for graduation.

ASB Report – Melody Li

Last month we had Earth Week and we had a successful trash pickup on Thursday. All the students could see how much trash they left during lunchtime. There were class elections so we have our officials planned out for the next year.

Last week had Teacher Appreciation Week. Exec Committee did a really good job raising funds from bake sales.

Next week is Spirit Week. College Day is on Monday. Zoo Day is on Tuesday. Wednesday is Wild Wild West. Thursday's theme is Teacher Day. Friday is Red & Black themed and is also the pep rally.

This week is Wellness Week.

Prom is happening on Saturday and the venue is at Kona Kai.

New Business – Bernard Steinberger, Brett Killeen

We are organizing our concise report, that honors feedback received, that we will send to WASC. Steinberger shows us a draft of our Mid-Cycle Progress Report. There are more programs, positions, and teachers added. Students are working their hardest which is why our standardized testing scores are very high. Our goal for D/F students is 5% and we have a lot of students improving and dropping their D/F grades. The counselors have been meeting with these students to intervene. We have been discussing and are open to having peer mentors in classrooms. Students need more attention to achieve more in their classes.

Comment from Mark Caton: How will these older students help out in classes without affecting their own schedules?

There's a lot of students that have free periods that are able to help out. In the past, students that want to drop a class could have a free period or be a TA. Instead of becoming TAs, they could sign up for support classes. We have room in the budget to create support classes for these students.

Comment from Lance Clifner: He suggests that teachers have the opportunity to spend more time with the struggling kids.

Math is a common subject that students struggle with. There will be a Math Essentials 2, 3 class that will be very small.

Comment from Rachel Fu: There's a system at other schools where they take one AP classes one day and a different AP class the other day. This way, the AP class is taken the

full year and the students are better able to retain the information. Year long AP classes would be helpful.

A referral with a social worker is needed for at least 80 of our students. 70% come from students with high social and emotional risk and a large majority come from the Ready program. We are making referrals for them on the educational setting, but also off-campus.

Comment from Mary Christensen: If a student is D/F marked, do they get a visit with the counselor?

Counselors should be meeting with all D/F students and if they are not getting a notice to meet with them, they should email them.

Below 90% is when absences become truancy. There's a large percentage increase in truancies because the unexcused absence criteria have changed. The funding we get is based upon student attendance.

What WASC wants to see is fidelity to the school plan. It helps to see the plan to see the content being filled in and that our school is sticking to our action plan.

We are also adding to the SPSA as it is a living document. We can update our plan at any time with the Site Council's approval. The majority of our plans are free or we use foundation money to add programs such as tutoring or study hall. We received funding for two LCAP sections. It would cover the academic support classes that we want to continue to offer. With any extra funds we have, we could make the classes more robust. An edit that we could to our current Single Plan is to not offer those two sections. However, we could also make an adjustment and offer more than two sections. The funding would just not come from the allocation by the district.

- Mark Vanover motions to continue the current Single Plan for Student Achievement.
 - Mark Caton seconds the motion.
 - A unanimous vote for yes.
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Public Comment – Lucas Kurlan

For his public comment, it states that the workability program is specific to the Special Ed students. We should include that we discussed expansion of the interpersonal skills that the Workability program teaches. We should be able to offer this program to students in general.

Career Technical Education has been a program discussed to be offered. There has been discussion on whether to offer Summer School, but funds would need to be raised by the foundation. We are in process of discussing the Rady's School of Business programs and communication based classes. We need to raise enough funds so that these classes are free.

Melody Li motioned to adjourn meeting at 4:23 pm.

Lance Clifner seconded the motion.

Vote unanimous.