

## Canyon Crest Academy Raven Readiness Days 2017-18 Procedures

**Directions:** Please review and then be prepared to visit the following stations according to the Readiness Days schedule on August 17<sup>th</sup>, 18<sup>th</sup>, and 21st 2017.

Grade	Date	Time
12 <sup>th</sup> and 11 <sup>th</sup>	Thurs., Aug. 17	<b>12<sup>th</sup>:</b> 8:30 am – 11:00 am <b>11<sup>th</sup>:</b> 12:00 pm - 2:00 pm
10 <sup>th</sup>	Fri., Aug. 18	<b>10<sup>th</sup> (A-L):</b> 8:30 am - 10:30 am <b>10<sup>th</sup> (M-Z):</b> 12:00 pm - 2:00 pm
9 <sup>th</sup> and New Student Orientation	Mon., Aug. 21	<b>A-E&gt;</b> 8:30 - 10:00am (Raven Readiness) 10:00-11:30am (New Student Orientation) <b>F-L&gt;</b> 8:30-10:00 am (New Student Orientation) 10:00-11:30 am (Raven Readiness) <b>M-Q&gt;</b> 12:30-2:00 pm (Raven Readiness) 2:00-3:30 pm (New Student Orientation) <b>R-Z&gt;</b> 12:30-2:00pm (New Student Orientation) 2:00-3:30 pm (Raven Readiness)

### *New Student Orientation*

On Monday, August 21st, all students who are new to CCA are encouraged to attend the *New Student Orientation* (see specific time above per your alpha). Students will become acquainted with CCA through a tour and a Q & A session with CCA students and staff. Each *New Student Orientation* session will begin at the Proscenium Theater. Parents will be invited to attend a CCA Foundation Event on campus while their student is attending the New Student Orientation.

#### Station 1: Check-In (between the D& E Buildings)

- **Turn in** Ticket To Raven Readiness; This ensures you have updates, viewed/accepted, and/or completed
  - Discipline Policy information
  - Updated Emergency Contact information
  - Updated Health Card (if necessary)
- **Turn in** Emergency Card (**Mandatory**)
- Turn in Health Form (**Submit new form only for recent changes in medications and health**)
- Turn in Cal Grant Permission form (12<sup>th</sup> Grade Only)
- Turn in Name Verification (12<sup>th</sup> Grade Only)
- Turn in free and reduced lunch forms
- Pay for lunch using the PAMS Program (In the cafeteria area)

#### Station 2: Parent Volunteers/Foundation/Parent Volunteers/Grad night/Dollars for Scholars

- Fill out a Parent Volunteer Form
- Pick up information about our CCA Foundation
- Pick up information about Dollars For Scholars
- Pick up information about Grad Nite

- Envision: Course materials list, materials for purchase, student store Swag, course information

**☐ Station 3 (OPTIONAL STATION): Payment Area for ASB Cards, PE Clothes, Yearbooks, etc. (Gym Mezzanine/Finance Office)**

**\*\*NOTE: SKIP THIS LINE BY PAYING ON-LINE IN ADVANCE ON THE CCA ASB WEBSTORE STARTING ON AUGUST 12TH! ON THE CCA WEBSITE, CLICK ON “CCA ASB WEBSTORE” UNDER QUICK LINKS. THEN BRING YOUR E-MAIL CONFIRMATION OF PURCHASE TO STATION 4 TO PICK UP YOUR ITEMS. PLEASE NOTE: THE WEBSTORE WILL NOT BE AVAILABLE FROM 6:00 AM TO 3:00 PM ON RAVEN READINESS DAYS\*\***

- Please have the Finance Office Order Form ready
- **CASH, CHECK AND CREDIT CARDS ACCEPTED.**
- **Please write your student’s ID number on all checks**
- **Make checks out to “CCA ASB” for these items:** \*ASB Cards \*Agendas \*Yearbooks \*Yearbook Senior Ads \*Class Shirts \*PE Clothes \* Community Discount Cards  
**Make checks out to “SDUHSD” for:** \*PSAT
- 11<sup>th</sup> Grade Only: Check made out to; SDUHSD for PSAT/NMSQT voluntary contribution

**☐ Station 4: ASB Area**

- Pick up PE clothing
- Pick up class t-shirts
- Pick up agendas
- Purchase CCA Spirit Wear

**☐ Parking Permits – Thursday, August 17<sup>th</sup> Only (Student Parking Lot)**

- [Click Here](#) for the online Parking Permit Application (Mandatory) to obtain a parking permit
- You must attend a district Start Smart class before obtaining a permit.
- If you plan on parking on campus this year, make sure to pick one up!
- Drive your car around to the Student Parking Lot (follow the signs)
- Make sure to have the car you will be driving to school, completed the online Parking Permit Application form, Registration Card, and a current Driver’s License

**☐ Station 5: ID Cards & Yearbook Pictures (Gym on 8/17 and 8/18; and 8/21)**

- \*\*\*Seniors, Junior, and Sophomores: Please have previous years ID available for verification.
- Have your ID card & yearbook pictures taken
- Collect your ID card

**☐ Station 6: Class Schedules & Aeries Portal Assistance (Room M201)**

- If you were unable to access your course selections via the AERIES portal, please visit this station where help will be available.
- If you were unable to print your ticket to Raven Readiness Please visit this station prior to station 1.